

**Board of Directors,  
Cleveland County Rural Water District #1**

Thursday, February 13, 2025  
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on February 11, 2025 @ 6:30pm.

**1. Call to order and roll call.**

The meeting was called to order by Chairman Richard Murnan at 7:11. Board members in attendance were Jo Ann Miller, Jeannie Salmon, Robert Grisham, Gary Koehn, and Richard Murnan. All Board Members were present.

**2. Accept minutes of past meeting(s).**

- a. A motion was made by Jeannie Salmon and seconded by Jo Ann Miller to accept the January 14, 2025, Regular meeting minutes with modifications to agenda item 3a by capitalizing the "e" in "environmental Quality", to agenda item 4c(iii) by adding "seconded by" before Jo Ann Miller and adding the sentence "The roll call vote was unanimous, and the motion carried.", and to agenda 5a by adding the phrase "for a total of \$103.95." to the end of the first sentence. Voice vote was unanimous in favor and the motion was carried.
- b. The minutes for January 16, 2025, Special Meeting were not available for review.

**3. Consider actions in support of construction.**

- a. Regional water project:
  - i. EPA Community grant: The waiver request was approved via a January 27, 2025, email from EPA's Mr. Alexander Newman. The email the use of the "EPA's Environmental Justice (EJ) screening tool to pull the data for the project area listed in the cost share waiver request. Per EJ screen, 43% of the community is low income, which is defined as:
    - "The percent of a block group's population in households where the household income is less than or equal to twice the federal poverty level. This makes the project qualify under criteria C - Communities with ≥ 30.9% Population Living Under 200% of Poverty Level."
  - ii. This waiver is for the 20% matching requirement which would have been \$1M likely requiring the District to use a combination of District available funds, a USDA/RD loan, or a Commerce Department Block Grant.
- b. County ARPA project: new water tower and one new water well both remain on hold until the latest estimate of end of March 2025,
- c. OWRB ARPA project: two new water wells remain on hold until the latest estimate of March 2025. The estimate on time required in the construction of the wells (3 total) is three months.
- d. No other items were introduced.

**4. Consider actions in support of operations.**

- a. The Monthly Operator's Report was provided by Royce Hinkle with there being only one new meter that is on hold (Johnson on 168<sup>th</sup>) due to paperwork and awaiting fee payment.
  - i. The City of Lexington's air scrubber (water treatment device) repairs are

still on hold awaiting notification from the repair company in Minnesota that they are ready to start the repairs.

- b. There have been two line breaks along 144<sup>th</sup> Street;
  - 17960 144<sup>th</sup> Street near Lewis Road intersection. The repairs were \$2,928.20 completed by Xtreme Utilities (Eufaula, Ok).
  - 17554 144<sup>th</sup> Street. The repairs were \$2,542.00 completed by Xtreme Utilities (Eufaula, Ok).
- c. Status of the chlorine pumps and repair parts have been received.
- d. The portable generator has been received. The two stationary generators and transfer switches have not been received.
- e. The internet service at the Office/Shop has been completed.
- f. A set of tools have been purchased, and we await a sale on a tool box offered by Harbor Freight (34"x 23", 6 drawer full-bank Service Cart, regular price = \$599).
- g. Paperwork for the renewal of the District's insurance is due by March 1, 2025.
- h. Work on purchasing property around the District's standpipe fenced area has progressed to deciding on an area that is roughly 1.5 acres. A sketch of the potential purchase was forwarded to Sutterfield Land Surveying Company in Blanchard, OK. Based on the sketch a price of \$1,100 will be needed for the survey.
  - i. A motion was made by Richard Murnan and seconded by Gary Koehn to approve the land purchase at \$9,000/acre. The roll call vote was unanimous, and the motion carried.
  - ii. A motion was made by Jeannie Salmon and seconded by Gary Koehn to approve Richard Murnan to conduct the necessary steps and sign for the District to purchase the property. The roll call vote was unanimous, and the motion carried.
- i. Two potential new meter installations are in progress.
  - i. Julie Kleckner at 19401 144<sup>th</sup> Street and
  - ii. Matthew and Janell Maral at 14600 Flat Armadillo Road.
- j. The OWRB ARPA is available for repairing the Well #3 standing water issue.
- k. The Board asked for Xtreme Utilities to be added to the routine monthly expenditures.
- l. Other items as introduced included:
  - i. Follow-up information on the purchase of an 8" bucket for the tractor backhoe (Model B85). Titan Attachments does not have a direct replacement bucket and Yanmar Tractor only has a 12" bucket as their smallest size at \$892.00. We currently have an 18" bucket. The District will stay with our current 18" bucket.
  - ii. A motion was made Richard Murnan and seconded by Robert Grisham to purchase a pintle hitch for a 2" receiver. The roll call vote was unanimous, and the motion carried.
  - iii. Royce Hinkle has located a used trailer that will work to mount the welder/generator as well as other common items. The Board will consider purchasing the trailer from Royce Hinkle.
- m. No other items were introduced.

5. **Consider requests for non-routine expenditure.**

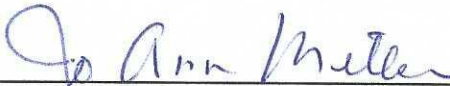
- a. A motion was made to reimburse Richard Murnan for \$107.66 for purchasing hand tools/ratches/sockets for our District's use. The motion was made by Gary Koehn and seconded by Jeannie Salmon. The roll call vote was unanimous, and the motion carried.



- b. No other items were introduced.
- 6. **Review external interactions since last regular Board meeting.**
  - a. Robert Grisham had made several contacts with the Cat/Warren representative with coordinating potential delivery times.
- 7. **Chairman's report.**
  - a. No other information was introduced that had not previously been discussed.
- 8. **Vice Chairman's report.**
  - a. No other information was introduced that had not previously been discussed.
- 9. **Secretary's report.**
  - a. No other information was introduced.
- 10. **Treasurer's report.**
  - a. The Treasurer Report for February was reviewed. A motion was made by Jo Ann Miller and seconded by Gary Koehn to approve the report. Roll call vote was unanimous, and the motion carried.
  - b. No other information was introduced.
- 11. **Consider date and place of next regular meeting.**
  - a. The next regular board meeting was scheduled for March 13, 2025. Meeting location would be at the District Office/Shop.
- 12. **Identify prior actions and agenda items for next regular meeting.**
  - a. Items that were mentioned:
    - i. Welder/Generator trailer.
    - ii. Security system.
    - iii. Land purchase.
- 13. **Public comments.**

No members of the public were present.
- 14. **Adjourn.**

The meeting was adjourned at 9:03 pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.

  
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Jo Ann Miller, Secretary  
Cleveland County Rural Water District #1