

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, March 11, 2021
7pm via Videoconference

The agenda for the meeting was posted on the District's website on March 10, 2021 @ 6:30 pm. This meeting was conducted in accordance with 25 O.S §307.1 and §311 (Signed and enacted February 10, 2021). All Board Members joined this meeting via videoconference from their residence. The posted agenda invited and provided instructions for the Public to join by either videoconference or teleconference.

1. Call to order and roll call

The meeting was called to order by Chairman Richard Murnan at 7:10 pm. Board members in attendance were Jeannie Salmon, Robert Grisham, Gary Koehn, Tammy Koehn, David Standridge, and Richard Murnan. Board member Don Wood was absent.

2. Accept minutes of past meeting(s)

- a. A motion to accept the minutes of the November 12, 2020 Regular Meeting was made by Gary Koehn and seconded by David Standridge with no changes needed. Voice vote was unanimous in favor and the motion carried.
- b. No other items were introduced.

3. Due to the COVID-19 pandemic and the November 15, 2020 expiration for temporary Open Meeting videoconferencing capability, no meetings were held in December 2020, January 2021, and February 2021.

4. Consider actions in support of construction

- a. The status of Flat Armadillo extension is complete as of 11/15/2020. Construction began on 10/22/2020 with weather delays (ice storm) impacting building progress. Daily Inspector notes were collected along with diagrams of important water main junctions (see attachment #5).
- b. The SH 39 District property, where the District office/shop will be built, was prepared for the building by the County Road Maintenance District #3 and land preparation was completed on 2/1/2021. Electric service by OEC was installed on the north sided of SH 39 on 10/16/2020. Construction of the actual building is next starting with the in-ground plumbing and concrete slab. Two drawings were used to show the position of the building within the property and potential locations for parking and driveways (see attachments).
- c. An ODEQ teleconference was held on 1/6/2021 to discuss the need for a possible regional water project.
 - i. ODEQ provided locations south of Noble from Cemetery Road to just south of Slaughterville Road where water issues exist.
 - ii. Potential water line would be along SH 77 south of Noble to Slaughterville town hall then east along Slaughterville Road.
 - iii. ODEQ asked us to investigate creating a Feasibility Study which would be used to line up financing.
 - iv. Poe & Associates was contacted about the Feasibility Study and potential

cost associated with this work (1/28/2021 and 3/8/2021).

d. Other items as introduced.

5. Consider actions in support of operations

a. Monthly Operator's Report included:

- The impact of the extended stretch of very cold weather in February 8-21, 2021 resulted in several customers with broken pipes. The district had only one 5/8" water meter that developed a pinhole leak resulting in 220 gallons of water lost.
- BlueBook and Poe & Associates will be added as vendors to the routine monthly invoices.

b. No other items were introduced.

6. Consider request for expenditures (ratification of routine monthly invoices, contractors, and miscellaneous expenditures)

a. Motion was made by Jeannie Salmon and seconded by Gary Koehn to pay Poe & Associates for work updating the Cleveland County GIS database and 811 service for \$920.00. \$910.00 (typo in contract should have been \$920.00) was included in the cost estimate paid by Jason Pruitt for the Flat Armadillo extension. A roll call vote was unanimous in favor and the motion carried.

b. Motion was made by Gary Koehn and seconded by Robert Grisham to reimburse Richard Murnan for two 100 post card stamp rolls totaling \$72.00. Post card stamps increased from \$0.35 to \$0.36 each. A roll call vote was unanimous in favor and the motion carried.

c. No other items were introduced.

7. Review external interactions since last regular Board meeting

a. November 17, 2020 – Videoconference with Representative Sherrie Conley on these topics "What is a Rural Water District?", "Brief history of our District", and the possibility of our District become a "Possible Regional Water Source".

b. No other items were introduced.

8. Chairman's report

a. March 11, 2020 – County Commissioner Harold Haralson informed us of the use of CARES monies for water projects. In January, contact was made with the Commissioner about the regional water needed south of Noble.

b. March 11, 2020 – Contacted by Sean Nunn with the Indian Health Service (IHS) about connection on 108th for the Eck new home. Mr. Nunn suggested I contact IHS's Mr. Jeff Welsh to discuss the Regional Water need near Noble. Mr. Welsh's contact information is (405) 214-4201, and cell: (405) 593-3474.

c. Poe and Associate was contacted earlier this week about a Feasibility Study that was requested by ODEQ at the January 5, 2021 meeting.

d. No other items were introduced.

9. Vice Chairman's report

a. No information to report.

10. Secretary's report

a. No documents were submitted to the record.

11. Treasurer's report

- a. Review and ratify past monthly Treasurer Reports for those normally scheduled meetings that would have occurred in Dec 2020 thru February 2021 (attachments #1, #2, and #3):
 - i. A motion was made by Gary Koehn and seconded by Robert Grisham to ratify the December 2020 Treasurer report (Attachment #1). A roll call vote was unanimous in favor and the motion carried.
 - ii. A motion was made by Gary Koehn and seconded by Tammy Koehn to ratify the January 2021 Treasurer report (Attachment #2). A roll call vote was unanimous in favor and the motion carried.
 - iii. A motion was made by Gary Koehn and seconded by Robert Grisham to ratify the February 2021 Treasurer report (Attachment #3). A roll call vote was unanimous in favor and the motion carried.
- b. Review and ratify the current monthly Treasurer Reports for the March 2021 meetings:
 - i. A motion was made by Richard Murnan and seconded by Gary Koehn to ratify the March 2021 Treasurer report (Attachment #4). A roll call vote was unanimous in favor and the motion carried.

12. Consider date and place for next regular meeting

- a. The next regular meeting will be 7 pm on April 8, 2021 via videoconference.

13. Identify prior actions and agenda items for next regular meeting

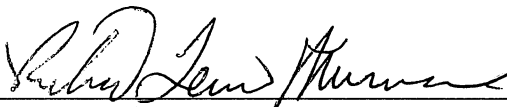
- a. Building status.
- b. ORWA circuit rider visit to discuss customer request for larger meter.

14. Public comments:

No visitors were present.

15. Adjourn

The meeting was adjourned at 8:59 pm with a motion by Gary Koehn and seconded by David Standridge. Vote was unanimous in favor and the motion carried.


for _____
Tammy Koehn, Secretary
Cleveland County Rural Water District #1

Posted to District website on Wednesday, March 9, 2021 at 6:30pm by SG

ATTACHMENT #1 - MONTHLY TREASURER'S REPORT FOR : December 2020 meeting

BALANCES	Previous	Current	Comments		
McClain Regular Checking	\$106,965.35	\$102,044.90			PSN x.xx, Reg 10713.92, Hughesnet Repay 107.71, Total Deposits 12662.44
McClain Super T	\$26,845.94	\$26,851.45			Interest 5.51+ (auto transfer 1354.17 on NOV statement)
McClain Super T Reserve	\$61,531.66	\$62,554.70			Interest 12.84 + auto transfer 1010.20
First Fidelity	\$0.00	\$0.00			

BILLS PAID (Monthly)		TOTAL	Check	Date	Comments
Direct Withdraw (DW) or Debit Card (DBT)		\$10,438.50			
Hughesnet	\$102.50		DW	11/23/20	Canceled at end of November
Cricket Phone	\$58.00		DBT	11/10/20	
USDA auto debit	\$8,893.00		AW		Loan #1 payment
USDA auto debit	\$1,385.00		AW		Loan #2 payment
OEC		\$454.00	DBT	11/19/20	
Well 1	\$103.00				
Well 2	\$125.00				
Well 3	\$66.00				
Bldg	\$75.00				
Fiber (internet)	\$85.00				
Wildlife Lands & Minerals		\$372.81	1359	10/7/20	Monthly Payment
American Waterworks		\$826.88	1369	11/11/20	INV 69618 setter
B&H Core Drilling					
H&H Plumbing					
H&T Store		\$352.84	1362	11/11/20	gas
Pearsons		\$45.88	1367	11/11/20	shovel, rake, lock
Pioneer Supply		\$271.95	1366	11/11/20	meter box with reader
UTS					
Haynes Equipment					
Core & Main					
ERT Lab		\$190.00	1365	11/11/20	INV 77958 77999
Copper & Lead Tests X 5	\$0.00		DBT		
VOC Chlorination Station for Wells	\$165.00		DBT		
Bac T	\$25.00		DBT		
Mid-American Chemical					
BlueBook			DBT		
Moore Printing					

OTHER Payments Approved					
Richard Murnan					
Royce Hinkle		\$7.80	1363	11/11/20	hardware
Royce Hinkle		\$850.00	1370	11/23/20	Inspection Flat Armadillo, paid by Pruitt
TOTAL Bills PD	\$13,810.66				
CONTRACTORS					
Royce Alan Hinkle		\$2,500.00	1371	12/1/20	Payment for November 2020
CONTRACTOR TOTAL	\$2,500.00				
Monthly Expenditures	\$16,310.66				

ATTACHMENT #2 - MONTHLY TREASURER'S REPORT FOR : January 2021 meeting

BALANCES	Previous	Current			Comments
McClain Regular Checking	\$102,044.90	\$47,026.90			PSN 1952.36, Reg 11152.94, Hydraulic Study 200.00, Total 12846.22
McClain Super T	\$26,851.45	\$29,565.79			Interest 6.00 + auto transfer 1354.17(one on 12-1, one on 12-31)
McClain Super T Reserve	\$62,554.70	\$64,588.59			Interest 13.49 + auto transfer 1010.20 (one on 12-3 one on 12-31)
First Fidelity	\$0.00	\$45,834.96			From USDA for down payment 1/3 bldg

BILLS PAID (Monthly)	TOTAL	Check	Date	Comments
Direct Withdraw (DW) or Debit Card (DBT)	\$10,425.00			
Cricket Phone	\$58.00	DBT	12/11/20	
USDA auto debit	\$8,893.00	AW		Loan #1 payment
USDA auto debit	\$1,385.00	AW		Loan #2 payment
PSN ???	\$89.00	AW	12/04/20	Yearly fee, don't have INV #

OEC		TOTAL	Check	Date	Comments
		\$572.00	DBT	12/17/20	
Well 1	\$149.00				
Well 2	\$210.00				
Well 3	\$64.00				
Bldg	\$64.00				
Fiber (internet)	\$85.00				

Wildlife Lands & Minerals		\$372.81	1368	11/11/20	Monthly Payment
American Waterworks					
B&H Core Drilling					
H&H Plumbing					
H&T Store		\$255.71	1375	12/7/20	gas
Pearsons					
Pioneer Supply					
Poe & Associates		\$200.00	1372	12/7/20	Hydraulic Study Forsyth INV 11307
UTS					
Haynes Equipment					
Core & Main					
ERT Lab		\$25.00			
Copper & Lead Tests X 5	\$0.00		DBT		
VOC Chlorination Station for Wells	\$0.00		DBT		
Bac T	\$25.00		1377	12/7/20	INV 78745

Mid-American Chemical		\$330.00	1373	12/7/20	Order S214 2 drums chlorine
BlueBook			DBT		
Moore Printing					
OTHER Payments					
Approved					
Richard Murnan		\$165.96	1383	1/12/21	2 rolls stamps, 4 can foam for bldg
Royce Hinkle					
OK One Call		\$120.00	1374	12/7/20	INV 2020M2272
Better Barns		\$45,834.96	1378	12/8/20	1/3 of Bldg cost
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TOTAL Bills PD		\$58,301.44			
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CONTRACTORS					
Royce Alan Hinkle		\$2,500.00	1379	12/21/20	Payment for December 2020
Royce Alan Hinkle					
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CONTRACTOR TOTAL		\$2,500.00			
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Monthly Expenditures		\$60,801.44			

ATTACHMENT #3 - MONTHLY TREASURER'S REPORT FOR : February 2021 meeting

BALANCES	Previous	Current			Comments
McClain Regular Checking	\$47,026.90	\$92,012.59			PSN 2465.21, Reg 10526.40, Hydraulic Study 0.00, Total Income 12991.61 (Payback of 1/3 bldg 45,834.96 from First Fidelity) GRAND TOTAL 58826.57
McClain Super T	\$29,565.79	\$29,572.07			Interest 6.28 + auto transfer 1354.17 (on FEB statement)
McClain Super T Reserve	\$64,588.59	\$64,602.30			Interest 13.71 + auto transfer 1010.20 (on FEB statement)
First Fidelity	\$45,834.96	\$0.00			

BILLS PAID (Monthly)	TOTAL	Check	Date	Comments
Direct Withdraw (DW) or Debit Card (DBT)	\$10,336.00			
Cricket Phone	\$58.00	DBT	1/11/21	
USDA auto debit	\$8,893.00	AW		Loan #1 payment
USDA auto debit	\$1,385.00	AW		Loan #2 payment

OEC		\$544.00	DBT	1/21/21	
Well 1	\$131.00				
Well 2	\$173.00				
Well 3	\$67.00				
Bldg	\$88.00				
Fiber (internet)	\$85.00				

Wildlife Lands & Minerals		\$372.81	1376	12/7/20	Monthly Payment (12-7-2020)
American Waterworks					
B&H Core Drilling					
H&H Plumbing					
H&T Store					
Payment 1		\$239.56	1381	1/12/21	gas
Payment 2		\$44.36	1384	1/21/21	gas receipt difference
Pearsons					
Pioneer Supply					
Pioneer Supply					
UTS					
Haynes Equipment					
Core & Main					
ERT Lab		\$440.00			
Copper & Lead Tests X 5	\$250.00		1380	1/21/21	INV 79145

VOC Chlorination Station for Wells	\$165.00				INV 78861
Bac T	\$25.00				INV 78829
Mid-American Chemical					
BlueBook					
Edith Sargent Tax Service		\$40.00	1385	1/21/21	prepare and EFile 1099 Royce & Lopez Fencing
First United Bank		\$75.00	1386	1/21/21	Safe Deposit Box
OTHER Payments Approved					
Richard Murnan		\$165.90	1383	1/21/21	stamps and spray foam
Royce Hinkle					
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TOTAL Bills PD	\$12,257.63				
CONTRACTORS					
Royce Alan Hinkle		\$2,500.00	1387	1/28/21	Payment for January 2021
Royce Alan Hinkle					
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CONTRACTOR TOTAL	\$2,500.00				
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Monthly Expenditures	\$14,757.63				

ATTACHMENT #4 - MONTHLY TREASURER'S REPORT FOR : March 2021 meeting

BALANCES	Previous	Current			Comments
McClain Regular Checking	\$92,012.59	\$86,092.82			PSN 2005.10, Reg 10043.56 Hydraulic Study 0.0, Total 12048.66
McClain Super T	\$29,572.07	\$30,930.99			Interest 4.75 + auto transfer 1354.17
McClain Super T Reserve	\$64,602.30	\$65,622.56			Interest 10.06 + auto transfer 1010.20
First Fidelity	\$0.00	\$0.00			

BILLS PAID (Monthly)		TOTAL	Check	Date	Comments
Direct Withdraw (DW) or Debit Card (DBT)		\$10,336.00			
Cricket Phone	\$58.00		DBT	2/10/21	
USDA auto debit	\$8,893.00		AW	2/25/21	Loan #1 payment
USDA auto debit	\$1,385.00		AW	2/1/21	Loan #2 payment

OEC		\$511.00	DBT	2/25/21	
Well 1	\$122.00				
Well 2	\$156.00				
Well 3	\$68.00				
Bldg	\$80.00				
Fiber (internet)	\$85.00				

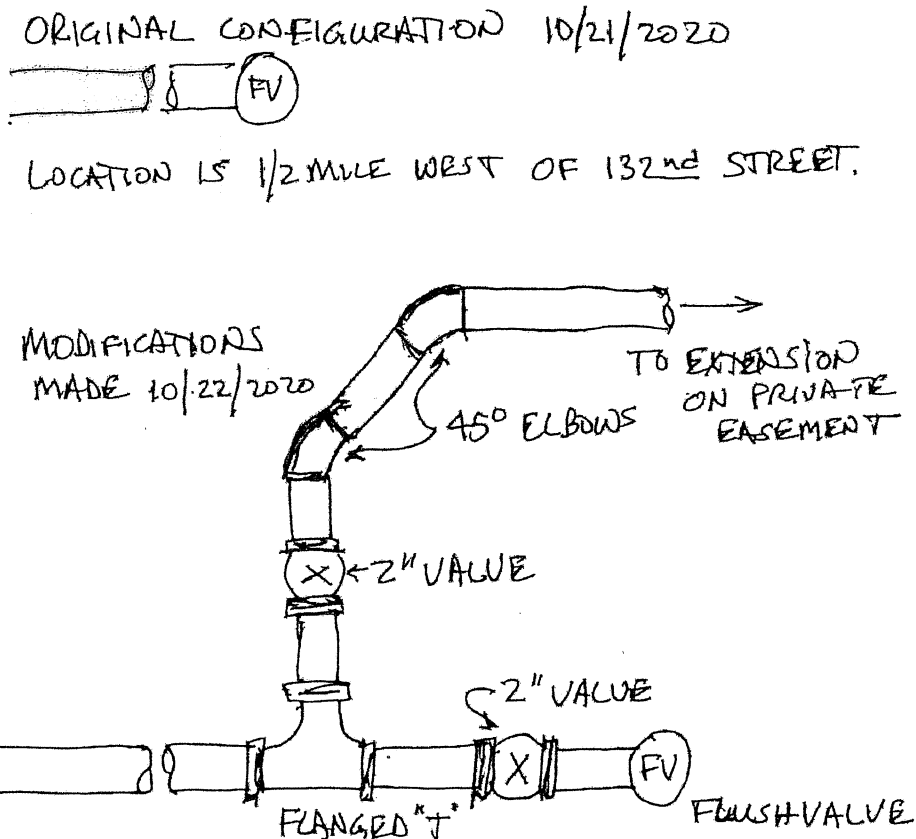
Wildlife Lands & Minerals		\$372.81	1382	1/12/21	Monthly Payment
American Waterworks					
ORWA Assurance Group		\$3,372.98	1392	2/18/21	INS Plan 10446, \$3,372.98 for FY22, Due in Feb each year
H&H Plumbing					
H&T Store		\$233.77	1388	2/13/21	gas JAN
Pearsons					
Pioneer Supply					
Pioneer Supply					
UTS		\$3,000.00	1395	2/25/21	INV S103557871.001 Sensus Annual Support
Haynes Equipment					
Core & Main					
ERT Lab		\$25.00	1389	2/18/21	
Copper & Lead Tests X 5	\$0.00				
VOC Chlorination Station for Wells	\$0.00				
Bac T	\$25.00				
Mid-American Chemical					
BlueBook			DBT		
Poe & Associates		\$200.00	1390	2/18/21	INV OKC 11356 (Eck Property)

OTHER Payments Approved						
Richard Murnan						
Royce Hinkle		\$24.99	1394	2/25/21	oil filter and tire repair	
TOTAL Bills PD	\$18,076.55					
CONTRACTORS						
Royce Alan Hinkle		\$2,500.00	1393	2/25/21	Payment for February 2021	
Royce Alan Hinkle						
CONTRACTOR TOTAL	\$2,500.00					
Monthly Expenditures	\$20,576.55					

Attachment #5: Handout showing Inspector Notes.

Flat Armadillo Extension – 10/22/2020 to 11/15/2020 Inspector Log from notes and interview.

10/22/2020 (Thursday) – Start 8:00am. Scott Christensen crew was on site with Paul Christensen as the foreman. Meeting with Plains Pipeline representative to discuss crossing the pipeline. Plan was to dig over the line, representative would be back on 10/21/2020 (Friday). 8:30am - Crew moved to the east end of extension to modify the existing line to receive a flanged "T" and two valves. The "original" line did not have a valve before the flush valve as stated in the specifications from the initial installation (apparently, this was the standard throughout the whole system – no extra valve before the flush valve). Customer had to be contacted between the intersection of 132nd and Flat Armadillo Road to the flush valve being moved. Advised that a list of phone numbers should be collected so this step is much easier. 11:00am to 1:00pm – water was shutoff to allow cut in of the new line. The diagram that follows shows a sketch of the line extension modification at the east end. Water restored with a new flanged "T", two new 2" valves, and two 45degree elbows to move the water line into the private landowner easement (i.e., Little's easement) and make allowance for the terrain change which the height increased as the line moved into the private easement. Locate wiring was laid with the 2" water main and the new wire was fished into the existing nearby locate station.



2:00pm - Crew continued opening a 3-inch wide trench at a depth of 33" to 35" in depth. Private fence on south side of road is in the County right-of-way and allowances of 15' to 21' from the fence were made to ensure the water line was not in the County right-of-way. Water line was SDR-21 2" pipe with O-ring gasket plus lubed every connection which was installed within specification provided for slip joint pipe. Most of the trench was 35" in depth consistently and stayed around 5' beyond the county road right-of-way (plans called for 30"

minimum cover). Before completing the day, the crew inserted pool chlorine powder halfway for the water line installed today. (Note: the chlorine powder was used in two other locations along the new line – total of three places) 7:30pm – Crew finished for the day.

10/23/2020 (Friday) – 7:30am meeting with Plains Pipeline official to oversee trenching of the water main over the petroleum pipeline. Requested the crew move 5' more south to ensure the water line stayed out of the County road easement.

8:30am – Crew continued west to nearby creek and stopped about 60' from the creek bed and moved to other side to continue. Contractor will be boring under the creek instead of trenching the creek (numerous trees and brush would need to be cleared if using a trencher).

10:15am – Crew continued trenching west toward 120th Street intersection.

1:00pm – Crew finished trenching on the east side of the major creek bed at 120th Street and broke for lunch. This creek was required to be bored beneath as per engineering plans. Boring crew was expected on Monday.

2:00pm – Crew continue on the west side of the major creek bed and finished at the top of the hill near Mr. Little's entry gate.

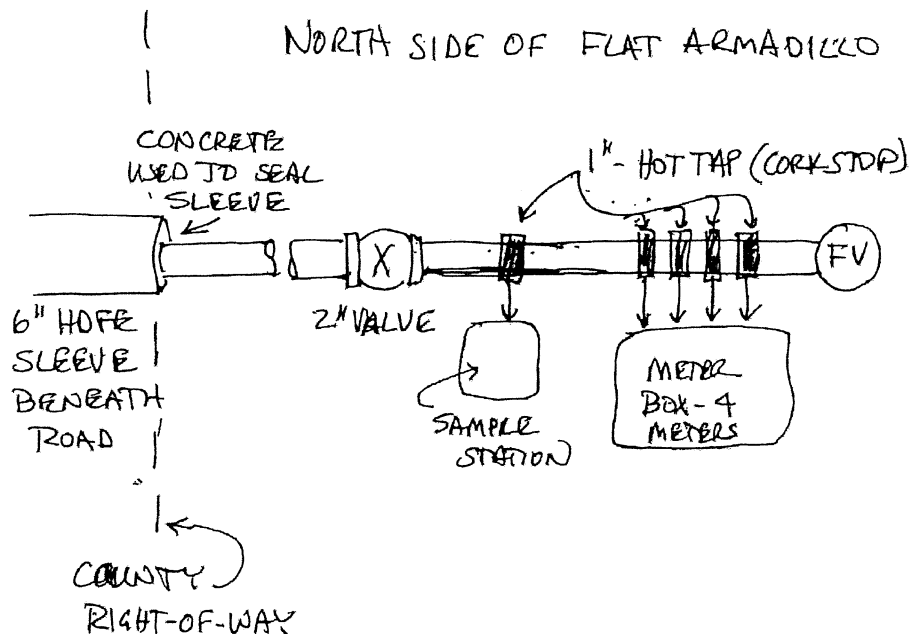
10/24/2020 (Saturday) – Boring crew arrived and bored the two creeks but did not inform until Sunday evening.

10/25/2020 (Sunday) – 10:00am Haron LLC was the boring contractor and they started boring the 6" sleeve under the Flat Armadillo road. Crew finished at 6:00pm.

10/26/2020 (Monday) – 9:30am meet with Haron LLC and observed the process of welding on the adapter connections for Scott Christensen's crew to attach PVC water line. Retrieved data logs from foreman of boring crew. Boring crew was complete at 2:00pm.

Weather issue (early ice storm in the area) most of the remainder of the week.

11/3/2020 (Tuesday) – 7:30am crew trenches across the gate at top of the hill west of 120th, continued on to corral which required removing panels and post (soil in corral very muddy having to pull trencher through corral), and then to the completed road boring under the county road. Crew used a "long" 90 degree elbow to turn the water line through the 6" sleeve provided by the boring crew. Crew stubbed out the water main on the north side of Flat Armadillo Road at Noon (see diagram below for finished details).



1:00pm – Crew worked eastward on connecting the borings to the main water line.

11/6/2020 (Friday) – 7:30am Paul Christensen arrived alone and cleaned up (dressed) all the line they had installed so far. Installed the air relief valve to specifications listed in engineering plan. Installed on the hill on the west side of the gate west of 120th Street. Finished at 5:00pm.

11/9/2020 (Monday) – 1:00pm crew tied in all bores and covered them.

4:50pm – Crew flushed the line for 15 minutes, then closed it down to a trickle and let it run over night. Crew left at 5pm. Scott Christensen came back later in evening and collected the 1st Bac-T sample.

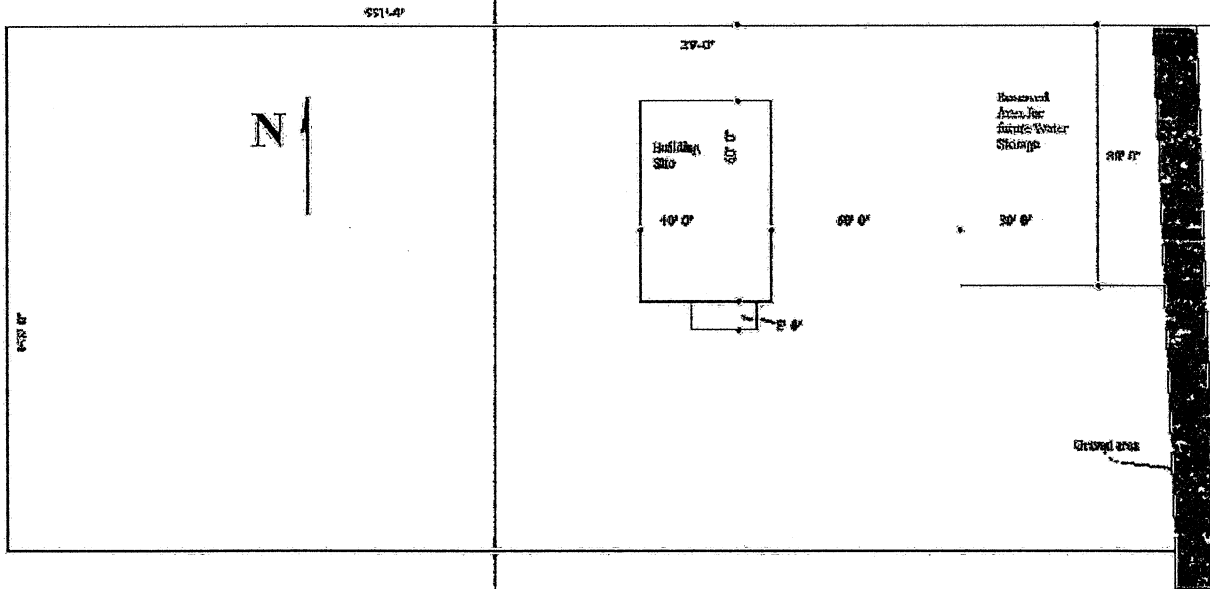
11/10/2020 (Tuesday) – 7:00am Scott Christensen came back to collect the second sample and took it to Accurate Environmental lab in Stillwater, OK.

11/13/2020 (Friday) – Scott Christensen called with news the Bac-T's passed and he would email the results.

11/14/2020 (Saturday) – Logged in the water main line using GPS unit.

11/15/2020 (Sunday) – Scott Christensen informed me the his job was complete and the 1 year warrant should start.

Attachment #6 – Building layout relative to property.



Attachment #7 - Potential layout of access roads and parking.

