

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, April 8, 2021
7pm via Videoconference

The agenda for the meeting was posted on the District's website on April 7, 2021 @ 6:30 pm. This meeting was conducted in accordance with 25 O.S §307.1 and §311 (Signed and enacted February 10, 2021). All Board Members joined this meeting via videoconference from their residence. The posted agenda invited and provided instructions for the Public to join by either videoconference or teleconference.

1. Call to order and roll call

The meeting was called to order by Chairman Richard Murnan at 7:05pm. Board members in attendance were Jeannie Salmon, Robert Grisham, Gary Koehn, David Standridge, and Richard Murnan. Board member Tammy Koehn and Don Wood were absent.

2. Accept minutes of past meeting(s)

- a. A motion to accept the minutes of the March 11, 2021 Regular Meeting was made by Robert Grisham and seconded by Gary Koehn with no changes needed. Voice vote was unanimous in favor and the motion carried.
- b. No other items were introduced.

3. Consider actions in support of construction.

- a. The District office/shop building stages:
 - i. Site preparations complete on 2/1/2021 by County Road Maintenance District #3,
 - ii. Oklahoma Electric Cooperative (OEC) initial electric service was installed on the north sided of SH 39 on 10/16/2020,
 - iii. String layout of the building was completed on 3/17/2021,
 - iv. Underground rough-in plumbing was completed on 3/28/2021,
 - v. Foundation forms, sand, and rebar reinforcement was completed 3/29/2021,
 - vi. Concrete poured on 3/29/2021.
- b. Regional water project:
 - i. ODEQ provided locations south of Noble from Cemetery Road to just south of Slaughterville Road where water issues exist.
 - ii. Potential water line would be along SH 77 south of Noble to Slaughterville town hall then east along Slaughterville Road.
 - iii. ODEQ asked us to investigate creating a Feasibility Study which would be used to line up financing.
 - iv. ODEQ provided a short list of containments in the areas we are attempting to reach near Noble. Items are arsenic, lead, and gross alpha (uranium).
 - v. ODEQ will be providing a list of locations and containments suitable to be passed on to Poe and Associates to include in a Feasibility Study.
 - vi. Poe & Associates was contacted about the Feasibility Study and potential cost associated with this work (1/28/2021, 3/8/2021, 4/6/2021). Status from Richard Grotte, Poe & Associates is he will be working on it the second week of April.
- c. Other items as introduced.

4. Consider actions in support of operations.

- a. Monthly Operator's Report included:

- i. March 16, 2021 - Well #3 back in full operations. Working with MicroComm to automatically adjust chlorine levels based on combinations of which wells are in operation.
 - ii. April 1, 2021 meeting with Luke Gwinn, ORWA circuit rider, to discuss a customer request for a larger meter beyond the previously approved option of a 1" meter. Customer agrees to a 1" meter with new membership cost for a 1" being \$5,500.
 1. Since this is a resizing from a 5/8" meter with a new member cost of \$2,500, the difference which will be charged is \$3,000 plus another hydraulic study to upgrade the meter size in our system's hydraulic model. Customer will be contacted to ask if a common contractor can be used to perform work on the customer's service line as well as perform the District's needs to resizing the meter. To replace the 5/8" meter with a 1" meter requires the meter box be removed to clamp off main supply line, remove the existing meter set, reinstall a larger meter set which impacts the customer service line, reset the meter box, and reconnect the existing telemetry transmitter located on the meter box lid. On the customer's service line, the line must be disconnect from the old smaller meter set, and then reconnect to the larger meter set plus approximately 5 feet from the meter box, the customer's service line has a moderate leak that needs repair.
 - iii. No additional monthly expenditures are necessary to be added to the routine monthly invoice. There was an expenditure that is common each year for weed control herbicide from the Wayne Farmer Cooperative, but it was decided to not include this in our monthly expenditure list.
- b. No other items were introduced.

5. Consider request for expenditures (ratification of routine monthly invoices, contractors, and miscellaneous expenditures)

- a. Motion was made by Jeannie Salmon and seconded by Robert Grisham to reimburse Richard Murnan for postage totaling \$36.00 for 100 postcard stamps. A roll call vote was unanimous in favor and the motion carried.
- b. Motion was made by Jeannie Salmon and seconded by David Standridge to reimburse Royce Hinkle for \$11.91 for printer paper from Walmart and two 2.5 gallons of weed killer at \$89.00/each from Wayne Farmer's Cooperative for a total of \$189.91. A roll call vote was unanimous in favor and the motion carried.
- c. No other items were introduced.

6. Review external interactions since last regular Board meeting

- a. March 11 and 18, 2021 – Conversations with County Commissioner Haralson on possible District participation in funds provided in recent stimulus funding. Provided a list of possible ways our District could use the funds.
- b. March 23, 2021 – Email from County Commissioner Cleveland on the March 2021 American Rescue Plan for providing funds for “necessary investments in water, sewer, and broadband”.
- c. No other items were introduced.

7. Chairman's report

- a. April 1, 2021 - Don Wood resigned as a Board Member due to family issues.

- b. Board Member training in Chickasha on April 13 and 14, 2021 (Tuesday and Wednesday) at 6:30pm, Grady County Fairgrounds, 500 E. Choctaw Ave. Space reserved for six Board Members.
- c. No other items were introduced.

8. Vice Chairman's report

- a. The District will need to find other options to manage our website. Jeannie Salmon and Robert Grisham will look at options to move our existing website to a new website manager.
- b. The District would like to thank Sher Grisham for providing this necessary service for many years.
- c. No other items were introduced.

9. Secretary's report

- a. Secretary was absent and no documents were submitted to the record.

10. Treasurer's report

- a. Review and ratify past monthly Treasurer Reports for income and expenditures cleared during March 2021.
 - i. A motion was made by Gary Koehn and seconded by David Standridge to ratify the April 2021 financial report (Attachment #1). A roll call vote was unanimous in favor and the motion carried.

11. Consider date and place for next regular meeting

- a. The next regular meeting will be 7 pm on May 13, 2021 via videoconference.

12. Identify prior actions and agenda items for next regular meeting


- a. Building status.
- b. Regional water source.
- c. Training for Board Members on April 13 and 14 in Chickasha, OK.
- d. Website manager search.
- e. System flush valve bypass erosion issue.

13. Public comments:

JoAnn Miller-Dudgeon attended via videoconference. No comments were offered.

14. Adjourn

The meeting was adjourned at 8:19 pm with a motion by Gary Koehn and seconded by Robert Grisham. Vote was unanimous in favor and the motion carried.


for _____
Tammy Koehn, Secretary
Cleveland County Rural Water District #1

ATTACHMENT #1 - MONTHLY TREASURER'S REPORT FOR : April 2021 meeting

BALANCES	Previous	Current	Comments		
McClain Regular Checking	\$86,092.82	\$78,899.40			PSN 2072.89, Reg 11379.20, Hydraulic Study 0.00, Total 13452.09
McClain Super T	\$30,930.99	\$32,290.64			Interest 5.48 + auto transfer 1354.17
McClain Super T Reserve	\$65,622.56	\$66,644.06			Interest 11.30 + auto transfer 1010.20
First Fidelity	\$0.00	\$0.00			

BILLS PAID (Monthly)	SUB TOTAL	TOTAL	Check	Date	Comments
Direct Withdraw (DW) or Debit Card (DBT)		\$10,336.00			
Cricket Phone	\$58.00		DBT	3/10/2021	
USDA auto debit	\$8,893.00		AW	3/25/2021	Loan #1 payment
USDA auto debit	\$1,385.00		AW	3/25/2021	Loan #2 payment

OEC		\$1,081.00	DBT	3/22/2021	
Well 1	\$313.00				
Well 2	\$395.00				
Well 3	\$61.00				
Bldg	\$227.00				
Fiber (internet)	\$85.00				

Wildlife Lands & Minerals		\$372.81	1391	2/18/2021	Monthly Payment (Feb 2021)
Wildlife Lands & Minerals		\$372.81	1399	3/9/2021	Monthly Payment (Mar 2021)
American Waterworks					
ORWA Assurance Group, Due in Feb each year					INS Plan 10446, \$3,372.98 for FY22
ORWB 2020 Annual Water Use Admin Fee		\$25.00	1397	3/9/2021	
H&H Plumbing					
H&T Store		\$378.53	1398	3/9/2021	375.53 for FEB +3.00 Dif in DEC
Pearsons					
Pioneer Supply					
Pioneer Supply					
UTS, Sensus Annual Support, Due in Feb each year					INV #####, \$3,000 for FY21
Haynes Equipment					
Core & Main					
ERT Lab		\$190.00	1400		
Copper & Lead Tests X 5	\$0.00				
VOC Chlorination Station for	\$165.00			3/9/2021	INV 79937

	Wells					
Bac T	\$25.00			3/9/2021	INV 79745	
Mid-American Chemical						
BlueBook						
Poe & Associates						
OTHER Payments Approved						
Richard Murnan						
Royce Hinkle						
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TOTAL Bills PD	\$12,756.15					
CONTRACTORS						
Royce Alan Hinkle		\$2,500.00	1401	3/29/2021	Payment for service March 2021	
Royce Alan Hinkle						
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CONTRACTOR TOTAL	\$2,500.00					
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Monthly Expenditures	\$15,256.15					