

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, May 8, 2025
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on May 6, 2025 @ 8:45am.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:26. The Board members in attendance were Jeannie Salmon, Jo Ann Miller, Robert Grisham, Gary Koehn, and Richard Murnan. All Board members were present.

2. Accept minutes of past meeting(s).

- a. A motion was made by Jo Ann Miller and seconded by Gary Koehn to accept the April 10, 2025, Regular meeting minutes with a modification on agenda item 12(a)i (a tab was added).. Voice vote was unanimous in favor and the motion was carried.
- b. A motion was made by Robert Grisham and seconded by Jeannie Salmon to accept the April 16, 2025, Special meeting with the following changes to agenda item #2. The changes consisted of multiple spelling changes of “areal” to “aerial”, changing “shotting” to “shooting”, and other minor grammar corrections of agenda item #2. Voice vote was unanimous in favor and the motion was carried.

3. Consider actions in support of construction.

- a. Regional water project:
 - i. On April 16, 2025, our District requested the EPA consider approval of a cost share waiver based on one of five possible waivers. The specific waiver we used was Criterion B - Communities with \$25,766 or less upper limit of Lowest Quintile Income (stated in "The Community Grant Program, FY 2023 Final Implementation Guidance, April 2023). Based on one-year income criteria, we appeared to meet the Criterion B requirements. On May 28, 2025, Alexander Newman with EPA provided a letter stating our District was approved for the waiver.
- b. County ARPA project:
 - i. The permit application for the three (3) new water wells and approximately 15 miles of waterline and appurtenances remains on review with ODEQ. The permit for the 150,000-gallon elevated water tower has been approved and is ready for requesting bids.
- c. OWRB ARPA project:
 - i. The State of Oklahoma Legislature moved the State administered ARPA's deadline to June 1, 2026, even though the ARPA deadline is December 31, 2026. The new deadline now only allows 4.5 months in 2026 for completing two water wells, water mains, and service roads following the October 1, 2025 to January 15, 2026 hunting season.
- d. Other items as introduced:
 - i. Discussion with both Cleveland County and OWRB are underway to change the project scope for the OWRB ARPA funds from two water wells to the construct of the elevated water tower. This change will

provide the time needed to use the OWRB funds before the June 1, 2026, deadline.

- ii. No other items were introduced.

4. Consider actions in support of operations.

- a. The Monthly Operator's Report was provided by Royce Hinkle.
 - i. ODEQ conducted an inspection of the well locations and listed two items that need attention. Flush valves at each well need rock to break water flow when flushing the water wells. They also stated the lids covering the well meters need to have some way to be locked.
 - ii. The City of Lexington's air scrubber (water treatment device) repairs are still on hold awaiting notification from the repair company in Minnesota that they are ready to start the repair.
- b. The status of the two stationary generators is estimated for delivery in August.
- c. A floor jack was purchased to meet the conditions approved during the April 10, 2025, meeting under agenda item #4(h) for a cost not to exceed \$300.
- d. The 1.83 acres around the District's standpipe fenced area was purchased on May 14, 2025.
- e. There are four possible new meter installations:
 - i. Leland Johnson at 16140 168th Street,
 - ii. Julie Kleckner at 19401 144th Street, and
 - iii. Matthew and Janell Maral at 14600 Flat Armadillo Road.There has been a meter transfer for Bogers to Boyd (still awaiting paperwork from Boyd).
- f. The OWRB ARPA can be used to perform a portion of the work on Well #3. OWRB has the invoice from UTS for the water meter replacement (\$3,497.95). OWRB is asking for a tech memo to document the description of the following:
 - i. Project Location
 - ii. Condition of existing facilities
 - iii. Project need
 - iv. Project feasibility
 - v. Project schedule
- g. The access road from 180th Street to Well #2 has received flood damage such that the culvert is partially exposed and part of the gravel roadway has been washed away. A new culvert (3'x24') is \$1069.00 from Dub Ross in OKC and can be delivered. Xtreme Utilities can install the culvert. Richard Murnan has another local contact that could do the work as well.
- h. No additional vendors will be added to the routine monthly invoices.
- i. Gary Koehn provided information on his search for security equipment.
- j. No other items were introduced.

5. Consider requests for non-routine expenditure.

- a. No other items were introduced.

6. Review external interactions since last regular Board meeting.

- a. On May 6, 2025, Robert Grisham and Royce Hinkle met with James Keeler concerning future generator installation.
- b. No other items were introduced.

2. **Chairman's report.**

- a. No other information was introduced that had not previously been discussed.

3. **Vice Chairman's report.**

- a. No other information was introduced that had not previously been discussed.

4. **Secretary's report.**

- a. No other information was introduced that had not previously been discussed.

2. **Treasurer's report.**

- a. The Treasurer Report for May was reviewed. A motion was made by Richard Murnan and seconded by Jo Ann Miller to approve the report. The roll call vote was unanimous, and the motion carried.
- b. No other information was introduced.

11. **Consider date and place of next regular meeting.**

- a. The next regular board meeting was scheduled for June 12, 2025. The meeting location will be at the District Office/Shop.

12. **Identify prior actions and agenda items for next regular meeting.**

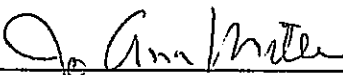
- a. Items that were mentioned:
- i. Security system.
 - ii. Land purchase.
 - iii. Well #3 work using OWRB ARPA funds.
 - iv. Lighting on the north side of building.

13. **Public comments.**

No members of the public were present.

14. **Adjourn.**

The meeting was adjourned at 8:49pm with a motion by Gary Koehn and seconded by Jo Ann Miller. Voice vote was unanimous in favor and the motion carried.



Jo Ann Miller, Secretary
Cleveland County Rural Water District #1