Minutes for the Regular Meeting of the

Board of Directors,
Cleveland County Rural Water District #1

Thursday, July 10, 2025
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on July 8, 2025 @ 7:25am.

1. Call to order and roll call.
The meeting was called to order by Chairman Richard Murnan at 7:09. The Board members in attendance were Jeannie Salmon, Jo Ann Miller, Gary Koehn, and Richard Murnan. Robert Grisham joined the meeting in progress during agenda item #2, and upon his arrival all our Board Members were present.

2. Accept minutes of past meeting(s).

a. A motion was made by Jeannie Salmon and seconded by Jo Ann Miller to accept the June 12, 2025, Regular meeting minutes with minor modifications on agenda items 3(a) and 11. Agenda item #10 (Treasurer Report) require corrections to the board members who made motions to accept the treasurer report and the transfer of funds from the First Fidelity interest only account to the McClain Bank Super T account. Voice vote was unanimous in favor, and the motion was carried.

3. Consider actions in support of construction.

a. Regional water project:
    i. No additional actions have occurred with this grant.

b. County ARPA project:
    i. The project scope for the County ARPA will concentrate on the three wells and transport lines within the groundwater well field and assist with the elevated water tower costs.

c. OWRB ARPA project:
    i. The State of Oklahoma Legislature moved the State administered ARPA's deadline to June 1, 2026, even though the ARPA deadline is actually December 31, 2026. The new deadline now only allows 4.5 months in 2026 for completing two water wells in the Lexington Wildlife Management Area (LWMA) with associated water mains and service roads. The LWMA does not allow construction between October 1, 2025, to January 15, 2026, due to hunting season. Due to the OWRB funds deadline being moved to June 1, 2026, the project scope for the OWRB funds will now concentrate on using the available resources to construct the 150,000-gallon elevation water tower. This change will provide the time needed to use the OWRB funds to be expended before the State's June 1, 2026, OWRB new project deadline.

d. Consider action on available information on fencing and security/lighting.
    i. A motion was made by Richard Murnan and seconded by Gary Koehn to have Lopez Fencing construct a mesh horse fence around the 1.83 acres purchased next to our existing standpipe water storage. The installed fence will cost $9,737.85, with ½ needed prior to construction and the

remained provided after construction was completed. The roll call vote was unanimous, and the motion carried.

OWRB has pre-approved this fencing work on the condition the cost does not exceed $10,000. The District will use the FFB Interest Only checking account to create two checks totaling $9,737.85 for Lopez Fencing and upon reimbursement by the OWRB ARPA, the funds will be returned to the FFB Interest Only checking account,

ii. A motion was made by Richard Murnan and seconded by Jeannie Salmon to purchase additional equipment for security and additional lighting for an amount not to exceed $950.00. The roll call vote was unanimous, and the motion carried.

e. Consider action on constructing concrete pads for stationary generators and propane tanks.

  i. Information on used propane tanks of different sizes was presented. No information on costs for the concrete pads was provided. A suggestion was made to find someone local to construct the concrete pads. This idea will be explored.

  ii. Action was tabled to a future meeting.

f. Advertise for Bid – 150,000-gallon elevated water tower.

  i. WDS Engineering requests the Board to consider moving forward with advertising for bids on the construction of the elevated water tower. WDS Engineering has the text ready for the advertisement and suggests the advertisement run in a local paper (i.e., Norman Transcript) running the same advertisements twice separated by one week apart with bid opening on August 7, 2025.

  iii. Motion was made by Jeannie Salmon and seconded by Gary Koehn to approve advertising for bids and accept bids for the 150,000-gallon elevated water tower with bids being opened on August 7, 2025. The roll call vote was unanimous, and the motion carried.

e. No other items were introduced.

4. <u>Consider actions in support of operations.</u>

a. The Monthly Operator's Report was provided by Royce Hinkle.

  i. Environmental Resource Technologies provided a report on HAA5 and THM from our sampling station along Box Road. Our District has no water issues related to HAA5 with an EPA Max Contaminant Level (i.e., MCL) of 60 ppb and for THMs, the MCL is 80 ppb. Our HAA5 readings were below the selected test's recordable levels (i.e., <5.0 ppb) and THMs were 8.92 ppb of which trihalomethanes made up 4.46 ppb of this 8.92 ppb total.

    - HAA5 stands for halo acetic acids, a group of five chemicals that can be found in drinking water. They are formed as byproducts of the water treatment process, specifically when chlorine or chloramine disinfectants react with naturally occurring organic matter in the water. Long-term exposure to elevated levels of HAA5 has been linked to an increased risk of certain health problems, including:

      a. Cancer (particularly liver, kidney, and bladder cancer)

b. Reproductive problems
c. Liver and kidney damage

- Trihalomethanes (THMs) are a group of chemicals that form when chlorine, a common water disinfectant, reacts with organic matter in water. THMs are classified as probable human carcinogens, meaning they may increase the risk of cancer with long-term exposure. They have also been linked to other health problems, such as liver damage, reproductive issues, and developmental delays in children.

b. The status of the two stationary generators is estimated for delivery in August.
c. A motion was made by Richard Murnan and seconded by Jeannie Salmon to approve a resolution to add Jo Ann Miller as signatory at the McClain Bank. The resolution was read to the Board, a roll call vote was unanimous, and the motion carried. The resolution was signed by all Board Members present.
d. A motion was made by Richard Murnan and seconded by Gary Koehn to approve a resolution to add Jo Ann Miller as signatory at the First Fidelity Bank. The resolution was read to the Board, a roll call vote was unanimous, and the motion carried. The resolution was signed by all Board Members present.
e. There were six new meter installations on hold awaiting paperwork and installation fees:
   i. Leland Johnson at 16140 168th Street,
   ii. Julie Kleckner at 19401 144th Street, and
   iii. Matthew and Janell Maral at 14600 Flat Armadillo Road.
   iv. Jason and Velvadene Bohall at 9651 96th Street.
   v. Angela Alcazar at Lot #3 Moffatt Road.
   vi. William Sides 17330 96th Street.
f. Well #3 work to install a new meter and port standing water in the meter vault has been completed. Invoices for this work have been submitted to OWRB ARPA for reimbursement.
g. ODEQ engineering review of plans for the three new water wells and additional distribution watermains have been submitted for a construction permit. OWRB ARPA funds will cover the cost for this work and the District anticipates reimbursement in the near future.
h. There is a request to the OWRB ARPA to consider reimbursement for repairing an access roadway within the LWMA that has seen damage from recent flooding conditions. A new culvert and additional gravel will be necessary to complete the repairs.
i. No additional vendors will be added to the routine monthly invoices.
j. No other items were introduced.

5. **Consider requests for non-routine expenditure.**
   a. No other items were introduced.

6. **Review external interactions since last regular Board meeting.**
   a. No external meetings occurred.

7. **Chairman's report.**
   a. No other information was introduced that had not previously been discussed.

8. **Vice Chairman's report.**

   a. No other information was introduced that had not previously been discussed.

9. **Secretary's report.**

   a. No other information was introduced that had not previously been discussed.

10. **Treasurer's report.**

    a. The Treasurer Report prepared for the July Board Meeting (June bank statements) was reviewed. A motion was made by Gary Koehn and seconded by Robert Grisham to approve the report. The roll call vote was unanimous, and the motion carried.

11. **Consider date and place of next regular meeting.**

    a. The next regular board meeting was scheduled for August 14, 2025. The meeting location will be at the District Office/Shop.

12. **Identify prior actions and agenda items for next regular meeting.**

    a. Items that were mentioned:
       i. Security system.
       ii. Fencing around new property.
       iii. Concrete pads for Stationary Generators.

13. **Public comments.**

Mike Morrisey was present. He provided comments that he would like to be considered to serve on the Board. Mr. Morrisey's property is served by District water.

14. **Adjourn.**

The meeting was adjourned at 9:26pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.

Jo Ann Miller

Jo Ann Miller, Secretary
Cleveland County Rural Water District #1