

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, October 10, 2024
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on October 8, 2024 @ 11:30am.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:08 pm. Board members in attendance were Jo Ann Miller, Jeannie Salmon, Robert Grisham, Gary Koehn, and Richard Murnan. All Board Members were present.

2. Accept minutes of past meeting(s).

- a. A motion was made by Robert Grisham and seconded by Jeannie Salmon to accept the September 12, 2024 Regular meeting minutes with modifications to agenda item 3b(i) changing the phrase "...where the fee estimate was \$30..." to "...of \$31.42 (\$30 + a 2.75% credit card fee of \$1.42)...", to agenda item 3c changing the word "Case/Warren" to "Cat/Warren", and to agenda item 4e changing the phrase "...handle he excessive..." to "...handle the excessive...". Voice vote was unanimous in favor and the motion was carried.

3. Consider actions in support of construction.

- a. Regional water project:
 - i. EPA Community grant: Waiver document is being developed to address several items to support the EPA to grant a waiver.
 - ii. On November 5, 2024, a phone call occurred between ODEQ's Emily Hoskin and Richard Murnan to discuss financial statistics used by the EPA that our District plans to include in the EPA letter.
 - iii. Another email was sent November 10, 2024, to Kody James with the IHS for a copy of a Kickapoo tribe letter stating they supported the District's project of moving water to areas south of Noble and near Slaughterville.
- b. County ARPA project:
 - i. In a recent conversation with Ms. Kim Hornbuckle, the release of the request for bids for the new water tower is planned to be released in mid to late November with the project starting hopefully without delay.
 - ii. In the same conversation with Ms. Hornbuckle, the project request for bids on the new wells will also be in the same time frame as the new water tower with the exception that work on the wells can not start until after hunting season ending on January 15, 2025.
 - iii. No action has occurred with extending the capability to control the wells from the Office/Shop other than discussing this option with MicroComm. This action will likely follow the completion of the new water tower.
- c. The purchase of generators for the Office/Shop and chlorination building was discussed. The Board decided to table a decision on selecting the vendor for generators until a future meeting.
- d. No other items were introduced.

4. **Consider actions in support of operations.**

- a. The Monthly Operator's Report was provided by Royce Hinkle with their being only one new meter that is on hold (Johnson on 168th) due to paperwork and awaiting fee payment. The Cazars meter at 9400 SH 39 was installed on 11/7/2024.
- b. The portable welder/generator purchase has been completed. Note: Serial numbers will need to be collected on the equipment.
- c. The Board discussed options to locate replacement chlorine pumps and repair kits. The current chlorine pumps are Prominent diaphragm metering pumps (specifically, GMAX1009NPE96000UD1030EN). The plan would be to replace the current two pumps plus have a spare pump available. The only vendor that handles the pumps in Oklahoma is Haynes Equipment Company in Oklahoma City. Royce Hinkle is in contact with a representative at Haynes and has received a quote for the pumps and several spare parts for these pumps.
- d. The system manager contract has been signed.
- e. Options to handle the excessive groundwater collection in the metering container of Well #3 were discussed. The work can not start until hunting season is complete (January 15, 2025). An estimate of \$6,500 was made by Xtreme Utility Service but parts were not included.
- f. No additional monthly expenditures were added to the routine monthly invoices.
- g. Richard Murnan requested the Board consider moving the Annual Meeting to the November 14, 2024, and hold the Annual Meeting just before the scheduled Regular Board meeting. The Board agreed and a request will be sent into the County Clerk noting the change.
- h. Richard Murnan introduced a request that involved the City of Lexington asking for any options to lower the water rate for a period while a critical component of their system is dismantled and sent out for repair. During this time, their option to use their own wells is not available. Richard Murnan requested the Board consider a four-month period October 24, 2024, through February 24, 2025, where any amount of water used over the minimum monthly would be reduced by \$0.17/1000 gallons. A motion was made by Jeannie Salmon and seconded by Jo Ann Miller restating the above terms of a four-month period where a \$0.17/1000 gallon reduction would be applied for any water used that was over the minimum monthly amount. Roll call vote was unanimous in favor and the motion carried.
- i. No other items were introduced.

5. **Consider requests for non-routine expenditure.**

- a. A bill for the 811 yearly service charge is expected. The bill total is based on the number of requests we submit for notifying other utilities of work to be done. A motion was made by Richard Murnan and seconded by Gary Koehn to pre-approve an amount not to exceed \$200 for paying this invoice. Roll call vote was unanimous in favor and the motion carried.
- b. No other items were introduced.

6. **Review external interactions since last regular Board meeting.**

- a. No other interactions were mentioned.

7. **Chairman's report.**

a. No other information was introduced that had not previously been discussed.

8. **Vice Chairman's report.**

a. No other information was introduced that had not previously been discussed.

9. **Secretary's report.**

a. No other information was introduced.

10. **Treasurer's report.**

a. The treasurer's report for our October Board meeting was provided for review. There were no changes to the report and a motion was made by Gary Koehn and seconded by Robert Grisham to approve the report. Roll call vote was unanimous in favor and the motion carried.

b. Richard Murnan requested the board consider moving \$70,000.00 from the FFB interest only account to the McClain Bank USDA Reserve account. The transfer would complete the USDA requirement for having this account hold 12 months of USDA Loan payments and stop the monthly automatic transfer of funds of \$1010.20 to this account. Another factor for the transfer was the McClain Bank account also provided a higher interest rate than what was being offered at FFB. A motion was made by Richard Murnan and seconded by Jo Ann Miller to approve the transfer. Roll call vote was unanimous in favor and the motion carried.

a. No other information was introduced.

2. **Consider date and place of next regular meeting.**

a. The next regular board meeting was scheduled for November 14, 2024. Meeting location would be the District Office/Shop.

3. **Identify prior actions and agenda items for next regular meeting.**

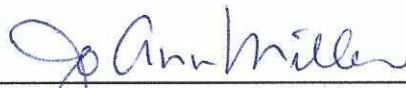
- a. Two item was mentioned:
- i. Chlorine Pumps
 - ii. Generators

4. **Public comments.**

No members of the public were present.

5. **Adjourn.**

The meeting was adjourned at 9:30 pm with a motion by Gary Koehn and seconded by Robert Grisham. Voice vote was unanimous in favor and the motion carried.



Jo Ann Miller, Secretary
Cleveland County Rural Water District #1