

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, November 14, 2024
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on November 11, 2024 @ 7:00pm.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:44 pm following the Annual Membership meeting. Board members in attendance were Jo Ann Miller, Jeannie Salmon, Robert Grisham, Gary Koehn, and Richard Murnan. All Board Members were present.

2. Accept minutes of past meeting(s).

- a. A motion was made by Jeannie Salmon and seconded by Jo Ann Miller to accept the October 10, 2024, Regular meeting minutes with modifications to agenda item 4e changing the phrase "...handle he excessive..." to "...handle the excessive..." and 4h changing "February 24, 2024" to "February 24, 2025". Voice vote was unanimous in favor and the motion was carried.

3. Consider actions in support of construction.

- a. Regional water project:
 - i. EPA Community grant: a document is being developed to address several items to support the EPA to grant a waiver.
 - ii. On November 5, 2024, a phone call occurred between ODEQ's Emily Hoskin and Richard Murnan to discuss financial statistics used by the EPA that our District plans to include in the EPA letter.
 - iii. Another email was sent November 10, 2024, to Kody James with the IHS for a copy of a Kickapoo tribe letter stating they supported the District's project of moving water to areas south of Noble and near Slaughterville.
- b. County ARPA project:
 - i. In the discussions dealing with the new water tower project, the timing of sending out the RFP along with necessary RFP related documents was considered to allow the Chairman to authorize and sign the water tower RFP documents. A motion was made by Gary Koehn and seconded by Jeannie Salmon was made to allow Chairman Richard Murnan to sign necessary documents to expedite the RFP process for the new water tower. Any actions requiring financial obligation for the construction of the water tower would remain a Board decision. Roll call vote was unanimous in favor and the motion carried.
- c. OWRB ARPA project:
 - i. As with the RFP work for the three new water wells, a motion was made by Robert Grisham and seconded by Gary Koehn to allow Chairman Richard Murnan to sign necessary documents to expedite the RFP process for the three new water wells. Any actions requiring financial obligation for the construction of the water wells would remain a Board decision. Roll call vote was unanimous in favor and the motion carried.

- d. The purchase of generators for the Office/Shop and chlorination building was discussed. Bid information was sent out November 11, 2024, to 71 vendors representing 8a small business, minority owned electrical businesses located in Oklahoma. Final bids are needed via email or via USMail by close of business (COB) on December 5, 2024. The Board decided to table a decision on selecting the vendor for generators till all bids from 8a businesses were received. Selection of the vendor is planned for the December 12, 2024, Regular Board Meeting.
- e. No other items were introduced.

4. Consider actions in support of operations.

- a. The Monthly Operator's Report was provided by Royce Hinkle with there being only one new meter that is on hold (Johnson on 168th) due to paperwork and awaiting fee payment. The Cazars meter at 9400 SH 39 was installed on 11/7/2024.
- b. The portable welder/generator purchase has been completed. Note: Serial numbers will need to be collected on the equipment.
 - ii. The Board heard the results of finding multiple vendors for finding replacement chlorine pumps and repair kits of the pump system current used. The current chlorine pumps are Prominent diaphragm metering pumps (specifically, GMAX1009NPE96000UD1030EN). This system is only available as a sole source purchase from one distributor in each state. The only vendor that handles the pumps in Oklahoma is Haynes Equipment Company in Oklahoma City. Royce Hinkle has received a quote for the pumps and several spare parts for these pumps. A motion was made Gary Koehn and seconded by Robert Grisham to purchase three Prominent pumps and repair/expendable parts for \$9,340.02 from Haynes Equipment Company in Oklahoma City. This expenditure is listed in the pre-approved list of items (Exhibit E) covered by the County ARPA funds. Roll call vote was unanimous in favor and the motion carried.
- c. Options to handle the excessive groundwater collection in the metering container of Well #3 were discussed. The work cannot start until hunting season is complete (January 15, 2025). An estimate of \$6,500 was made by Xtreme Utility Service but parts were not included.
- d. No additional monthly expenditure was added to the routine monthly invoices.
- e. No other items were introduced.

5. Consider requests for non-routine expenditure.

- a. Richard Murnan requested the Board consider purchasing an attachment for the District's tractor. The item is available from Titan Attachment listed as a Pro Series fork frame with 36" fork blades. A motion was made by Robert Grisham and seconded by Jo Ann Miller to purchase the fork frame with 36" fork blades not to exceed \$850 purchased from the FFB interest only account. Roll call vote was unanimous in favor and the motion carried.
- b. Richard Murnan requested the Board consider purchasing a robotic vacuum to clean the office floor on a regular basis. A motion was made by Jeannie Salmon and seconded by Gary Koehn to purchase a robotic vacuum not to exceed \$280. Roll call vote was unanimous in favor and the motion carried.
- c. No other items were introduced.

6. **Review external interactions since last regular Board meeting.**
 - a. No other interactions were mentioned.
7. **Chairman's report.**
 - a. No other information was introduced that had not previously been discussed.
8. **Vice Chairman's report.**
 - a. No other information was introduced that had not previously been discussed.
9. **Secretary's report.**
 - a. No other information was introduced.
10. **Treasurer's report.**
 - a. The Treasurer Report for November was not printed before the meeting. It will be considered for approval during the December 2024 Regular meeting.
 - b. No other information was introduced.
2. **Consider date and place of next regular meeting.**
 - a. The next regular board meeting was scheduled for December 12, 2024. The meeting location will be the District Office/Shop.
3. **Identify prior actions and agenda items for next regular meeting.**
 - a. An item was mentioned:
 - i. Generators
4. **Public comments.**

No members of the public were present.
5. **Adjourn.**

The meeting was adjourned at 9:02 pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.



Jo Ann Miller, Secretary
Cleveland County Rural Water District #1