

Agenda for the Special Meeting of the

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, January 19, 2022
CCRWD#1 Office, 11341 SH 39 East
7:00pm

1. Call to order and roll call.
2. Accept minutes of past meeting(s):
 - a. November 17, 2022, Special Meeting
 - b. November 29, 2022, Special Meeting
 - c. No meetings were held in December 2022.
3. Consider actions in support of construction.
 - a. Regional water project.
 - i. Review of possible funds.
 - ii. Audits are needed to obtain the funds.
 - iii. Review Invoice Processing and Vendor Payment Procedure.
 - iv. Handouts of Policy and Procedures for future consideration.
 - b. Consider approval of the 144th and Lewis Road Utility Relocation Agreement.
 - c. Other items as introduced.
3. Consider actions in support of operations:
 - a. Monthly Operator's Report
 - i. Lead and Copper Service Line Inventory Training (Feb 7 in OKC)
 - b. Tax documents (1099s) are to be sent out by January 31, 2023.
 - c. Insurance
 - i. Paperwork due back to OWRA by March 1, 2023.
 - ii. Premium due by April 15, 2023.
 - d. Consider additional monthly expenditures to be added to the routine monthly invoices.
 - e. Other items as introduced.
4. Consider requests for non-routine expenditures.
5. Review external interactions since last regular Board meeting.
6. Chairman's report.
7. Vice Chairman's report.
8. Secretary's report.
9. Treasurer's report.
10. Consider date and place of next regular meeting [February 9, 2022, at the District Office].
11. Consider another meeting to specifically address the approval of policy and procedure documents.
12. Identify prior actions and agenda items for next regular meeting.
13. Public comments.
14. Adjourn.

Posted at the meeting location on January 17, 2023, at 6:30pm by RLM