

**Board of Directors,
Cleveland County Rural Water District #1**

Thursday, November 17, 2022
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on November 14, 2022 @ 12:30pm.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:57pm. This meeting was held after the Annual Membership meeting. Board members in attendance were Robert Grisham, JoAnn Miller-Dudgeon, Jeannie Salmon, Gary Koehn, and Richard Murnan. Board member David Standridge was absent.

2. Accept minutes of past meeting(s).

- a. A motion to accept the minutes of the October 13, 2022, Regular Monthly Meeting was made by Jo Ann Miller-Dudgeon and seconded by Jeannie Salmon with the noted changes identified by the Board. The changes were minor grammar changes on agenda items 8 adding the word “up” being added to “In December, all District Officer positions will be up for election.” Voice vote was unanimous in favor and the motion carried.

3. Consider actions in support of construction.

- a. Regional water project.
 - i. Back on September 28, 2022, the District received word the American Recovery Plan Act (ARPA) grant funds from the County will be distributed to the district as a subrecipient. In this same meeting, County representatives requested the project be divided into two project phases.
 - ii. On October 17, 2022, an updated report was generated which separates the overall project into two project phases. The new report was forwarded to the County. Phase one of the project centers on our existing water system and the second phase covers the water systems extension north to small Public Water Systems (PWSs) dealing with arsenic, lead, and uranium located south of the Noble city limits and other PWSs in the area about the Town of Slaughterville.
- b. OWRB ARPA application.
 - i. Applications are due November 30, 2022, for the Oklahoma Water Resources Board (OWRB) ARPA of which the district will be applying for assistance. Work continues gathering the necessary information required.
- c. ADA compliant parking.
 - i. The USDA/RD has given permission to use the USDA/RD Reserve account to finish the parking area (October 20, 2022, by Ms. Julie Savig, (405) 588-6239, Julie.Savig@usda.gov). However, this item might be considered under the County’s ARPA grant without tapping into the USDA/RD Reserve account.
 - ii. Work on the ADA compliant parking is on hold until we find if ARPA funds can be used.

d. No other items were introduced.

4. **Consider actions in support of operations.**

a. Monthly Operator's Report.

i. Problems were experienced with the drive-by meter reading on October 24, 2022. The problem appears to be with the mobile antenna used with the system. A replacement antenna was ordered with delivery expected by November 18, 2022.

b. Consider additional monthly expenditures to be added to the routine monthly invoices.

i. No additional vendors were either added or removed.

c. Membership drive on proposed new distribution waterline loops.

i. A mass mailing will be needed to reach residence along the proposed waterline loops. The County Assessor website presents an easy method of retrieving addresses for each mile section and can be stored in a file for mailing purposes. Both Robert Grisham and Jo Ann Miller-Dudgeon volunteered to help with this.

d. Other items as introduced.

i. No additional items were introduced.

5. **Consider requests for non-routine expenditure.**

a. No items were requested.

6. **Consider items for the Annual Membership meeting on November 17, 2022.**

a. Items that were discussed were providing a briefing on the Regionalization project, summary of major milestones since the last Annual Meeting, and election of Board Members. The Board positions held by Jo Ann Miller-Dudgeon and Gary Koehn are open for a three-year term. The Board position previously held by Tammy Koehn is also open.

7. **Review external interactions since last regular Board meeting.**

a. No items were introduced.

8. **Chairman's report.**

a. No other information introduced that had not previously been discussed.

9. **Vice Chairman's report.**

a. No other information introduced that had not previously been discussed.

10. **Secretary's report.**

a. No other information introduced that had not previously been discussed.

11. **Treasurer's report.**

a. The Treasurer report for October 2022 was provided to the Board. A motion was made by Jo Ann Miller-Dudgeon and seconded by Gary Koehn to accept the report. Roll call vote was unanimous in favor and the motion carried.

b. No other information was introduced.

12. **Consider date and place of next regular meeting.**

- a. The next regular board meeting scheduled for December 8, 2022, present conflicts with Board Members schedules. The Board agreed instead to hold a Special meeting on December 6, 2022, at the District's Office/Shop building.

13. Identify prior actions and agenda items for next regular meeting.


- a. Regional Project.
- b. Status of selecting the District Engineer for the Regionalization Project.

14. Public comments.

No visitors were present.

15. Adjourn.

The meeting was adjourned at 8:39 pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Vote was unanimous in favor and the motion carried.



Jo Ann Miller-Dudgeon, Secretary
Cleveland County Rural Water District #1