

**Board of Directors,
Cleveland County Rural Water District #1**

Tuesday, February 15, 2022
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on February 11, 2022 @ 5:20pm.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:06pm. Board members in attendance were Jeannie Salmon, Gary Koehn, Tammy Koehn, and Richard Murnan. Board members absent were Robert Grisham and David Standridge. The Regular Monthly Meeting scheduled February 10, 2022 was cancelled.

2. Accept minutes of past meeting(s).

- a. A motion to accept the minutes of the January 20, 2022, Special Monthly Meeting was made by Richard Murnan and seconded by Jeannie Salmon with no changes required. Voice vote was unanimous in favor and the motion carried.

3. Consider actions in support of construction.

- a. Update on planned actions on SH 39 District property (office/shop building).
 - i. The final payment for the office/shop building was sent to Better Barns.
- b. Regional water project.
 - i. Ms. Kim Hornbuckle with WDB Engineering was in attendance and offered the "Engineering Report for 2022 System Regionalization and Consolidation" (February 7, 2022) for the Boards review.
 - ii. There was one typo in section 4 of the report concerning the itemized list of costs. Tables 2 and 3, list "ODOC Damages" of which it should list "ODWC Damages".
 - iii. The Engineering Report will be moved forward to County Commissioner Haralson's office for their considerations. Four copies of the Report will be made available to the County plus an electronic copy of the body of the report. The electronic copy of the report was also shared with HIS and ODEQ.
- c. Extension of control building flush valve outlet.
 - i. Four bids were read consisting of M&T Septic and Backhoe, Chad Williams, OKWater, and Larry Standridge. The two lowest bids were from Larry Standridge (\$7,800) and Chad Williams (\$7,500). The bid from Mr. Williams required an extra charge if trench settling occurs. The Standridge bid had no such condition and would make any repairs due to trench settling since he owns the land. The Board felt the extra \$300 was worth the landowner handling any future problems such as settling.
 - ii. The work would be paid in two payments, the first payment for the materials and equipment rental (\$4,800) and a final payment (\$3,000) for labor once both the landowner and the District were satisfied with the work.
 - iii. A motion was made by Gary Koehn and seconded by Jeannie Salmon to accept the Larry Standridge bid and begin the work as soon as possible. A roll call vote was unanimous in favor of the motion.

- iv. Work to be performed: Where the 8" iron pipe exits onto the neighboring property, a new 4" PVC pipeline will be connected and buried 600' in the west-southwest direction to a farm pond. At the exit of the pipeline, large rock (stone or riprap) will be used to reduce erosion as the water flows into the farm pond. The landowner has agreed to provide a 20-foot temporary easement centered over a 10-foot permanent easement extending from the District's property western boundary to the farm pond, provided at no-cost to the District.

d. No other items were introduced.

4. **Consider actions in support of operations.**

a. Monthly Operator's Report.

- i. Two water meters were replaced due to being frozen and leaking. The District's water meter (5/8" meter) and the Lexington Rural Fire building (1" meter) were replaced.

- ii. No major issues with the system.

b. Insurance on the District's office/shop is needed. Additional insurance vendors were suggested to receive quotes (State Farms, Farm Bureau, and American Farmers and Ranchers).

c. Consider additional monthly expenditures to be added to the routine monthly invoices.

- i. No additional vendors were either added or removed.

d. No other items were introduced.

5. **Consider requests for expenditure.**

a. No items were introduced.

6. **Review external interactions since last regular Board meeting.**

a. No items were introduced.

7. **Oath of Office for new Board Member (Joann Miller-Dudgeon)**

a. Ms. Joann Miller-Dudgeon agreed to serve the remainder of previous Board Member Don Woods. This Board Member term will be up for re-election in November 2022. Jeannie Salmon issued the Oath of Office to Joann Miller-Dudgeon.

8. **Chairman's report.**

a. No items were introduced.

9. **Vice Chairman's report.**

a. The Vice Chairman was absent.

10. **Secretary's report.**

a. No items were introduced.

11. **Treasurer's report.**

- a. A motion was made by Tammy Koehn and seconded by Gary Koehn to accept the February 2022 Meeting Treasurer's Report (Attachment #1). A roll call vote was unanimous in favor and the motion carried.

12. Consider date and place of next regular meeting.

- a. The next regular board meeting scheduled to be held on March 10, 2022, will be cancelled and replaced by a Special Meeting to be held at 7 pm on March 15, 2022, at the CCRWD#1 Office/Shop building.

13. Identify prior actions and agenda items for next regular meeting.

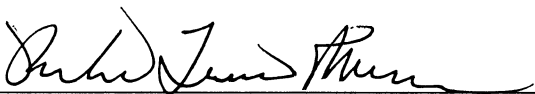
- a. Regional Project.
- b. Status of the extension of the control building flush valve outlet.
- c. Insurance quotes for the District's office/shop building.

14. Public comments.

No visitors were present. Knowing that Ms. Hornbuckle had to travel some distance to attend our meeting, the Board offered Ms. Hornbuckle the opportunity to leave the meeting after briefing her Engineering Report (agenda item 3b). Ms. Hornbuckle did leave the meeting after agenda item 3b.

15. Adjourn.

The meeting was adjourned at 8:30 pm with a motion by Gary Koehn and seconded by David Standridge. Vote was unanimous in favor and the motion carried.

for — 

Tammy Koehn, Secretary
Cleveland County Rural Water District #1

ATTACHMENT #1 - MONTHLY TREASURER'S REPORT FOR : February 2022 meeting

BALANCES	Previous	Current			Comments
McClain Regular Checking	\$22,641.16	\$27,761.61			PSN 2784.77 Reg 11104.15, Hydraulic Study & New Member 4300.00, Total 15404.15 + transfer from Acct 8235 for \$10211.86 for Final Payment of Bldg
McClain Super T	\$44,533.97	\$35,684.72			transfer to 0370 for BLDG - \$10211.86 + Interest 8.44 + auto transfer 1354.17
McClain Super T Reserve	\$75,838.56	\$76,865.18			Interest 16.42 + auto transfer 1010.20
First Fidelity	\$0.00	\$0.00			

BILLS PAID (Monthly)	SUB TOTAL	TOTAL	Check	Date	Comments
Direct Withdraw (DW) or Debit Card (DBT)		\$10,336.00			
Cricket Phone	\$58.00		DBT	1/10/22	
USDA auto debit	\$8,893.00		AW	1/25/22	Loan #1 payment
USDA auto debit	\$1,385.00		AW	1/25/22	Loan #2 payment

OEC		\$839.00	DBT	1/26/22	
Well 1	\$193.00				
Well 2	\$290.00				
Well 3	\$130.00				
Chlorination Bldg	\$76.00				
CCRWD Bldg	\$65.00				
Fiber (internet)	\$85.00				

Wildlife Lands & Minerals		\$435.28	1484	12/8/21	Monthly Payment
American Waterworks					
ORWA Assurance Group, Due in Feb each year (\$3,372.98 for FY22)					
H&H Plumbing		\$2,812.00	1490	1/6/22	37335-19101 96th St 875.00 , 37334-Our Bldg 1937.00
H&T Store					
M&T Septic and Backhoe		\$3,000.00	1491	1/6/22	INV 4087 Septic for our Bldg
Pearsons					
Pioneer Supply					
UTS, Sensus Annual Support, Due in Aug (\$3,000 for FY21 paid Feb 2021 due to change in staff at UTS)					

Haynes Equipment					
Core & Main					
Card Service Center (Mastercard)		\$157.69	1487	1/6/22	2 gas fillups
ERT Lab		\$547.00			
Rads	\$325.00		1488	1/6/22	84325
VOC Chlorination Station for Wells	\$195.00				84248
Bac T	\$27.00				84409
Mid-American Chemical					
BlueBook			DBT		
Sequoyah Software, Annual Support, Due in Aug each year (\$500 for FY21)					
Poe & Associates					
OK One Call, Annual Fee due in Nov-Dec (\$120 for FY20, FY21)					
OTHER Payments Approved					
Richard Murnan					
Royce Hinkle		\$78.46	1492	1/20/22	credit card didn't work
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TOTAL Bills PD	\$18,205.43				
CONTRACTORS					
Royce Alan Hinkle		\$2,500.00	12-23	1486	Payment for service
Royce Alan Hinkle					
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CONTRACTOR TOTAL	\$2,500.00				
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Monthly Expenditures	\$20,705.43				