

**Board of Directors,
Cleveland County Rural Water District #1**

Tuesday, March 18, 2025
7:00pm at the District Office (11341 SH 39 East)

The agenda for the meeting was posted at the meeting location on March 14, 2025 @ 6:00pm.

1. Call to order and roll call.

The meeting was called to order by Chairman Richard Murnan at 7:15. Board members in attendance were Jeannie Salmon, Robert Grisham, Gary Koehn, and Richard Murnan. Board member Jo Ann Miller was absent.

2. Accept minutes of past meeting(s).

- a. A motion was made by Robert Grisham and seconded by Gary Koehn to accept the January 16, 2025, Special meeting minutes with no modifications necessary. Voice vote was unanimous in favor and the motion was carried.
- b. A motion was made by Jeannie Salmon and seconded by Gary Koehn to accept the February 13, 2025, Regular meeting minutes with no modifications necessary. Voice vote was unanimous in favor and the motion was carried.
- c. As a note: the March 13, 2025, Regular Meeting was cancelled.

3. Consider actions in support of construction.

- a. Regional water project:
 - i. EPA Community grant: No additional information since the waiver was approved.
- b. County ARPA project: new water tower and one new water well both remain on hold until the latest estimate of mid-April 2025 when a construction permit will be ready for submittal to ODEQ.
- c. OWRB ARPA project: two new water wells remain on hold until the latest estimate of mid-April 2025 when this work will be combined with the construction permit that will be submitted to ODEQ.
- d. No other items were introduced.

4. Consider actions in support of operations.

- a. The Monthly Operator's Report was provided by Royce Hinkle with there being only one new meter that is on hold (Johnson on 168th) due to paperwork and awaiting fee payment.
 - i. The City of Lexington's air scrubber (water treatment device) repairs are still on hold awaiting notification from the repair company in Minnesota that they are ready to start the repairs.
 - ii. There is a need for lighting on the north side of the building.
 - iii. The shop needs a floor jack.
- b. The status of the two stationary generators is estimated to be delivered in August. The transfer switches for the stationary generators have been received.
- c. A set of tools have been purchased, and we await a sale on a tool box offered by Harbor Freight (34"x 23", 6 drawer full-bank Service Cart, regular price = \$599).
- d. Work on purchasing property around the District's standpipe fenced area is being handled by Cheryl Clayton. She has been provided all material shared with the

realtor and Sutterfield Land Surveying Company in Blanchard, OK. Two checks are necessary at this time, a check of \$1,100 for the surveyor, and a check for \$1000 as earnest money for the title company to hold till closing.

- e. There are two possible new meter installations:
 - i. Julie Kleckner at 19401 144th Street and
 - ii. Matthew and Janell Maral at 14600 Flat Armadillo Road.
 - f. There has been a meter transfer for Bogers to Boyd (still awaiting paperwork from Boyd).
 - g. The OWRB ARPA can be used to perform a portion of the work on Well #3. We need to contact OWRB to work out the details.
 - h. No additional vendors will be added to the routine monthly invoices.
 - i. No other items were introduced.
5. **Consider requests for non-routine expenditure.**
- a. A motion was made to purchase a used single axel 5x10 trailer suitable for the welder, pumps, and tools from Royce Hinkle for \$500. Motion was made by Richard Murnan and seconded by Gary Koehn. The roll call vote was unanimous, and the motion carried.
 - b. No other items were introduced.
6. **Review external interactions since last regular Board meeting.**
- a. Robert Grisham had made several contacts with the Cat/Warren representative with coordinating potential delivery times.
7. **Chairman's report.**
- a. Four of the five Board members are scheduled to renew the required Board member training which will be held at Garvin County #6 in Wynnwood, OK on March 24 and 25 from 6-9pm each night. Jo Ann Miller received her Board training at the OWRA Annual Meeting held in April 2024 in Norman, OK. No other information was introduced that had not previously been discussed.
8. **Vice Chairman's report.**
- a. No other information was introduced that had not previously been discussed.
9. **Secretary's report.**
- a. The Secretary was absent for the meeting.
10. **Treasurer's report.**
- a. The Treasurer Report for March was reviewed. A motion was made by Robert Grisham and seconded by Gary Koehn to approve the report. The roll call vote was unanimous, and the motion carried.
 - b. No other information was introduced.
11. **Consider date and place of next regular meeting.**
- a. The next regular board meeting was scheduled for April 10, 2025. Meeting location would be at the District Office/Shop.
12. **Identify prior actions and agenda items for next regular meeting.**
- a. Items that were mentioned:


- i. Security system.
- ii. Land purchase.
- iii. Well #3 work using OWRB ARPA funds.
- iv. Floor jack for shop.
- v. Lighting on the north side of building.

13. Public comments.

No members of the public were present.

14. Adjourn.

The meeting was adjourned at 8:36 pm with a motion by Gary Koehn and seconded by Jeannie Salmon. Voice vote was unanimous in favor and the motion carried.



Jo Ann Miller, Secretary
Cleveland County Rural Water District #1