

Minutes of the Annual Membership Meeting of the
Cleveland County Rural Water District No. 1

Thursday, November 15, 2018

The agenda for the meeting was posted at the Corbett Baptist Church on November 14, 2018 at 9:19am.

1. Call to order and roll call

The meeting was called to order by Chairman Richard Murnan at 7:04 pm. Board members present were Richard Murnan, Jeannie Salmon, Richard Tarp, Tammy Koehn, Gary Koehn, Robert Grisham, and David Standridge.

2. Review mailing of notice

The Chairman reported that the required notice was mailed on November 5, 2018.

3. Accept minutes of past meetings

The minutes from the 2017 Annual Meeting were read and a motion was made by Jeannie Salmon and seconded by Robert Grisham to accept the minutes with changes to agenda introduction (corrected spelling error for "Corbett") and agenda item #10 ("roll call vote" corrected to "Voice vote"). Vote was unanimous in favor and the motion carried.

4. Chairman's report

The Chairman introduced the Board members present and expressed his appreciation for their past efforts. A review of the project status was provided which included water is now in the water mains and the contractor is checking water mains for leaks. The system should be operational starting January 15, 2019.

5. Treasurer's report

The Treasurer, Richard Tarp, summarized financial transactions reported the current funds as of the last day of October 2018 in the amounts of \$31,972.80 in the Super T account and \$1,964.96 in the District's checking account. The construction account had a \$97,461.85 balance on the last day of October 2018 with outstanding checks of \$97,449.85 (leaving a balance of \$12.00).

6. Secretary's report

Secretary Tammy Koehn stated the District is keeping a waiting list active for anyone interested in obtaining rural water. Interested parties should contact any Board Member and provide name, mailing address, location where the water meter is needed, phone number, and email address.

7. Status of the District

The Chairman reviewed the District's progress since the last annual meeting and summarized areas of future actions.

Several items were listed as accomplishments such as:

- Funding sources.
- How the funds were spent.

- District funds and the Oklahoma Water Resources Board Grant were used to pay for two test wells and a portion of the engineering work.
 - Interim financing was used for a major portion of the initial construction that was equal to the USDA/RD loan amount of \$2,911,000. Interim financing was provided by BancFirst and was based on a USDA/RD promissory letter stating the USDA/RD would pay off the BancFirst loan up to \$2,911,000.
 - Finally, the remainder of the project is financed by the USDA/RD grant of \$2,456,200.
- Water rates for rural customer will start at \$32.00 as the minimum per month. This amount will include the first 1000 gallons of water. Amounts above the first 1000 gallons will be a progressive rate starting at \$3.90 and increases \$0.02 every 1000 gallons.

8. Member question and answer session

The floor was opened for member questions to the Board. There were no questions.

9. Election of Directors

The Chairman announced that the Board positions held by Richard Murnan and Robert Grisham were due to be filled by election, and that Richard Murnan and Robert Grisham had agreed to continue if re-elected. The nominees Richard Murnan and Robert Grisham were elected by acclamation with a motion by Tammy Koehn and seconded by David Standridge. Vote was unanimous in favor and the motion carried.

10. Consider 2018 Regular and Annual Meeting Schedule

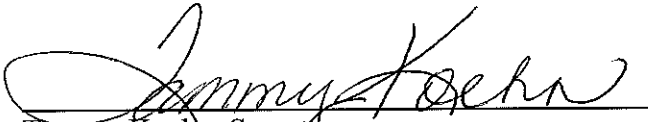
As per Open Meeting requirements, a schedule of meeting dates and times for the upcoming year must be filed with the County Clerk office by December 15 of each year. The Chairman provided a handout of the proposed 2019 schedule. A motion was made by Tammy Koehn and seconded by Richard Tarp to approve the proposed schedule without any corrections or changes. Voice vote was unanimous in favor and the motion carried.

11. Member Comments

The floor was opened to members for comments to the Board. Mr. Black offered that those with a CBID number could get the tribes to install their water line from their home to the water meter. There were no other comments offered.

12. Adjourn

The meeting was adjourned at 8:12 pm with a motion by Robert Grisham and second by Gary Koehn. Voice vote was unanimous in favor and the motion carried.


 Tammy Koehn, Secretary
 Cleveland County Rural Water District #1