

Minutes of the Special Meeting of the
Board of Directors,
Cleveland County Rural Water District No. 1

Thursday, June 7, 2018

The agenda for the meeting was posted at the meeting location on June 6, 2018 at 8:54 am.

1. Call to order and roll call

The meeting was called to order by Chairman Richard Murnan at 7:09 pm. Board members present were Richard Tarp, Robert Grisham, Tammy Koehn, Gary Koehn, Jeannie Salmon, and Richard Murnan. Board Member David Standridge was absent.

2. Consider actions in support of construction

- a. Oklahoma Electric Cooperative (OEC) was provided information on the motor horsepower and amps required at each well site.
- b. Issue with District's Right-of-Way permit along SH39 was cleared up with the help of the Oklahoma Department of Transportation (ODOT) Division #3 (Ada) office. Access to the area along SH39 between 156th and 180th Street will be available as early as September 2018. A meeting with the Chief of the Right-of-Way and Utilities Branch is scheduled for June 15 at the FirstUnited Bank building in Purcell.
- c. Fencing and gates on 180th, 168th, and 84th Streets continue to be worked as the District seeks a welder to fabricate the necessary fence braces, gates, and fencing. All coordination with land owners along with design information and bill of material have been completed.

3. Consider requests for expenditure

No change orders were submitted for work performed in May.

Motion was made by Richard Murnan and seconded by Tammy Koehn to approve M&T Septic and Backhoe Pay Application #4 for \$211,947.09. The roll call vote was unanimous in favor and the motion carried.

Motion was made by Jeannie Salmon and seconded by Robert Grisham to approve Elite Towers Pay Application #4 for \$12,350.00. The roll call vote was unanimous in favor and the motion carried.

Motion was made by Robert Grisham and seconded by Jeannie Salmon to approve Poe & Associates Pay Application #6 for \$1,680.00. The roll call vote was unanimous in favor and the motion carried.

Motion was made by Tammy Koehn and seconded by Richard Tarp to approve the Inspector Pay Application #5 for \$9,405.00. The roll call vote was unanimous in favor and the motion carried.

Motion was made by Richard Tarp and seconded by Gary Koehn to approve a payment to the Cleveland County District #3 for \$3,950.24. The payment covers roadbed material used in the

Lexington Wildlife Management Area. The roll call vote was unanimous in favor and the motion carried.

Motion was made by Jeannie Salmon and seconded by Tammy Koehn to approve an \$88.00 payment for the annual post office box rental. The roll call vote was unanimous in favor and the motion carried.

4. Review external interactions since last regular Board meeting

- a. Robert Grisham had contact with Micro-Comm representatives about the use of satellite internet service to communicate with the water storage site. The satellite service is compatible with the Micro-Comm monitoring and control software which provides an option besides the common landline service estimated to cost \$500 to \$1000 to install the service.
- b. Tammy Koehn stated that after a recent conversation with Dr. Marshall, a local veterinarian located on the northwest corner of 96th and Moffatt Road, that she is interest in purchasing a meter.

5. Accept minutes of past meeting

The Board accepted the minutes of the May 10, 2018 regular meeting with punctuation corrections on items #2 and #6 (extra period at end of sentence). On item #3, the seventh paragraph required an explanation point “!” changed to the number one “1”. Motion to accept was made by Robert Grisham and seconded by Gary Koehn. Vote was unanimous in favor and the motion carried.

6. Chairman’s report

The Chairman reported on several items:

- a. District currently is using interim financing through BancFirst.
- b. A waiting list is now active. Board Members were reminded to collect the following from interested individuals – name, mailing address, physical address if different from mailing address, phone number and/or email address. Each Board Member received a text message that can be copied and pasted to send on to an interested person.
- c. Richard Tarp delivered donuts to the Cleveland County District #3 Maintenance Barn to express appreciation for the County’s help within the Lexington Wildlife Management Area.
- d. W-9 forms have been prepared for future payments to a welder.

7. Vice Chairman’s report

The Vice Chairman submitted a recently received training certificate.

8. Secretary’s report

The Secretary reported a number of documents were submitted to the Record:

- a. Signed copies of the April Pay Applications processed by the USDA.
- b. Signed copy of the M&T Change Order #2 that applied to their April Pay Application.
- c. Signed copy of the RD-440 USDA document that order the April funds from BankFirst.

9. Treasurer's report

The Treasurer summarized financial transactions since the last regular meeting and reported the current funds as of the last day of May 2018 in the amounts of \$35,051.23 in the Super T account and \$1,242.60 in the District's checking account. The USDA/RD construction checking account with First Fidelity Bank in Norman reported the current funds as of the last day of May 2018 was \$1.04.

10. Consider actions related to construction financing

District will need to pull all items to be considered for BancFirst payment.

11. Consider date and place of next regular meeting

The Chairman announced that the next regular Board meeting was scheduled for 7 pm on Thursday July 12, 2018 at Corbett Baptist Church.

12. Identify prior actions and agenda items for next regular meeting

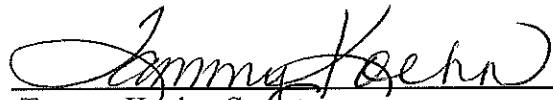
- Braces, gates, and fencing progress along 180th, 168th, and 84th Streets.

13. Public comments

No visitors were present.

14. Adjourn

The meeting was adjourned at 8:55 pm with a motion by Tammy Koehn and seconded by Robert Grisham. Vote was unanimous in favor and the motion carried.



Tammy Koehn, Secretary
Cleveland County Rural Water District #1