

Minutes of the Special Meeting of the  
Board of Directors,  
**Cleveland County Rural Water District No. 1**

Wednesday, October 17, 2018

The agenda for the meeting was posted at the meeting location on October 16, 2018 at 2:30 pm. Meeting was held at the Lexington Army Aviation Facility located 6 miles east of Lexington on State Highway 39.

**1. Call to order and roll call**

The meeting was called to order by Chairman Richard Murnan at 7:08 pm. Board members present were Jeannie Salmon, Robert Grisham, Richard Tarp, and Richard Murnan. Board member Tammy Koehn, Gary Koehn, and David Standridge were absent.

**2. Consider actions in support of future operations**

- a. Robert Grisham provided a summary of Sequoyah Utility Management Software along with cost information for setting up the software for our operations. Cost included:

- \$2,750 for Software Setup,
- \$1,500 for the capability to ingest data from a handheld meter reader,
- \$300 for conversion of Client list,
- \$300 for training, and
- \$750 for a yearly maintenance charge.

Total cost was \$5,600.00.

- b. The board reviewed a potential monthly budget along with water rates necessary to support the District operations.

**3. Consider requests for expenditure**

Motion was made by Jeannie Salmon and seconded by Robert Grisham to approve the purchase of Sequoyah Utility Software for a total of \$5,600.00. The roll call vote was unanimous in favor and the motion carried.

Motion was made by Robert Grisham and seconded by Richard Tarp to approve M&T Septic and Backhoe to upgrade all the District's water meters from the AccuStream to iPERL models. The net increase is \$50 higher but the iPERL water meters have no moving parts and carry a much better warranty (15 year full replacement, pro-rated from years 16 to 20). The roll call vote was unanimous in favor and the motion carried.

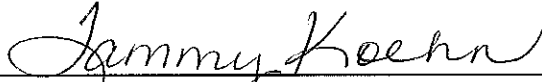
Motion was made by Jeannie Salmon and seconded by Richard Murnan to approve payment of the Oklahoma Electric Cooperative electric bill for \$368.00 for the period of September 7 to October 7, 2018. The roll call vote was unanimous in favor and the motion carried.

**4. Public comments**

No other visitors were present.

**5. Adjourn**

The meeting was adjourned at 9:20 pm with a motion by Jeannie Salmon and seconded by Richard Murnan. Vote was unanimous in favor and the motion carried.



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Tammy Koehn, Secretary  
Cleveland County Rural Water District #1